

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF CHIROPRACTIC EXAMINERS

MINUTES OF THE MEETING
May 25th, 2021

These are DRAFT minutes prepared by the staff of the Division of Corporations, Business and Professional Licensing. These minutes have not been reviewed or approved by the Board.

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Chiropractic Examiners was held via Videoconference on May 25th, 2021.

Item 1 Call to Order/Roll

The meeting was called to order by Board Chairman Dr. Brian Larson, at 09:20 a.m. Members present were:

Roll Call

Board Members present, constituting a quorum:

Brian Larson, Doctor of Chiropractic
Tim Kanady, Doctor of Chiropractic
James Morris, Doctor of Chiropractic
John Lloyd, Doctor of Chiropractic
Public Member, Vacant

Division Staff present were:

Reid Bowman, Occupational Licensing Examiner
Cynthia Spencer, Licensing Supervisor
Jasmin Bautista, Investigator

Present from the Public:

No members of the public were present.

Item 2 Review/Approve Agenda

Dr. Larson directed the board to review the agenda for any additions, revisions or suggestions.

On a motion duly made by John Lloyd, seconded by Tim Kanady, and approved unanimously by a roll call, it was RESOLVED to APPROVE the agenda as written.

45 **Item 3 Ethics Report**

46
47 Dr. Larson conducted a roll call of board members asking for anything to report. There were no violations
48 to report.

49
50 **Item 4 Investigative Report**

51
52 **On a motion duly made by John Lloyd, seconded by Tim Kanady, and approved by**
53 **majority through roll call, it was RESOLVED to ENTER Executive Session under the**
54 **authority of AS 44.62.310(C) for the purpose of discussing (2) subjects that tend to**
55 **prejudice the reputation and character or any person, provided the person may request**
56 **a public discussion. Staff to remain in session.**

57
58 The Board entered executive session at 9:26 a.m. and returned from executive session at 9:35 a.m.

59
60 **On a motion duly made by James Morris, seconded by Tim Kanady, and approved by a**
61 **majority through roll call, it was RESOLVED to ACCEPT the voluntary surrender for case**
62 **number 2020-000499, license number CHIC597.**

63
64 **Item 5 Annual Report**

65
66 A. **Narrative Statement:**

67
68 Mr. Bowman briefed the board on the annual report narrative submission by Dr. Morris and requested
69 discussion focus on budget recommendations for travel for the upcoming fiscal year.

70
71 B. **Proposed Regulations/Regulatory Statement:**

72
73 Discussion of this topic and topic C. were combined, with Ms. Spencer offering to provide the board with
74 verbiage other boards use in their annual reports, to reflect changing regulatory needs or legislative
75 concerns.

76
77 C. **Proposed Legislative Recommendations:**

78
79 See Section B.

80
81 D. **Goals and Objectives:**

82
83 Ms. Spencer described the need for the report to reflect the goals and objectives for the prior period and
84 how they were met. Ms. Spencer described the content needed for the goals and objectives for the
85 coming year and the ability for staff to aid if needed.

86
87 E. **Budget Recommendations**

88
89 The board discussed the value of meeting in person over the coming year. The board decided to
90 recommend meeting in-person for the July 31, 2021 meeting in Anchorage. They proposed meeting via
91 videoconference for the October 30 meeting; and convening in-person in Juneau on February 11th, 2022.

92
93 The board also recommended 2 members and one staff attend the federation of Chiropractic Licensing
94 Boards district meeting in October 2021. Dr. Larson stated he and Dr. Kanady would work on getting the
95 remainder of the report sections completed and sent to Mr. Bowman by the end of the week.

96
97 **Item 6 Adjourn**

99 The meeting was adjourned at 10:00 a.m.

100
101
102 Respectfully submitted:

103
104 _____
105 Reid Bowman, Licensing Examiner

106
107 Approved:

108
109 _____
110 Dr. Brian Larson, Chairperson
111 Board of Chiropractic Examiners

112
113 Date: _____
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